

CAREERS



SPOTLIGHT

ONLINE COURSES



During this period of lockdown, many are turning to free online courses to develop new skills, gain further qualifications, and enhance their employability. With hundreds of online education providers and tens of thousands of courses, however, it can be difficult to know where to begin.

Fortunately *Careers Spotlight* has some tips to help you get started!

- 1 Consider what you want to learn and why. Do you want to develop a skill such as management or a new language? Perhaps you want to deepen your knowledge of a subject you have studied at school?
- 2 Look carefully at the course details such as the level, whether you will receive a qualification at the end of it, and the number of hours it will take to complete.
- 3 Take the course seriously and you will get the most out of it. Find a quiet place where you can study online without distractions. You are more likely to stay motivated and finish the course if you schedule time each week when you will study for it.

 @MES CAREERS DEPT

The official newsletter of Careers at Maiden Erlegh Trust, designed to provide you with careers-related information, resources, and opportunities

SPOTLIGHT ON: ONLINE COURSE OF THE WEEK



What?

Accenture Digital Skills Courses

Where?

[https://
www.futurelearn.com/
career-advice/grow-your-
digital-skills](https://www.futurelearn.com/career-advice/grow-your-digital-skills)

Why?

Choose from courses on Artificial Intelligence, social media, and web analytics to develop a range of digital skills

How much?

Free

How long?

All courses are 1-2 hours per week for 2-3 weeks

OTHER PROVIDERS



[https://www.open.edu/
openlearn/](https://www.open.edu/openlearn/)
<https://alison.com/>



TIPS FOR PARENTS AND CARERS

In each newsletter, we will be providing advice and guidance for parents and carers on how you can best support your child with preparing for their next steps.



ADVICE VIDEOS

It can sometimes feel overwhelming to know where to look for reliable guidance to effectively support your child at the important transitional points in their lives.

Designed with parents and carers in mind, Careerpilot's short informative videos cover essential topics such as your child's choices at 14, 16, and 18. The catalogue also includes videos on apprenticeships and supporting your child to choose the right university course.

Take a look for yourself at [https://careerpilot.org.uk/
parent-zone/videos-for-](https://careerpilot.org.uk/parent-zone/videos-for-)



WHO TO FOLLOW

This week *Careers Spotlight* recommends checking out @NationalCareers for their live careers advice and guidance Q&A every Wednesday between 6-9pm - don't miss it!

Careers Hubs

Transforming careers
education for young people

CAREERS &
ENTERPRISE
COMPANY

CAREERS






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OUR TOP TIPS FOR REMOTE INTERVIEWS



Until a few months ago, remote job interviews were uncommon. However, during this lockdown period companies and apprenticeship providers are turning to video conferencing technology to interview potential candidates. While it may be slightly unnerving not to have the face-to-face interview you expected, you should not let the virtual nature of your interview throw you off balance.

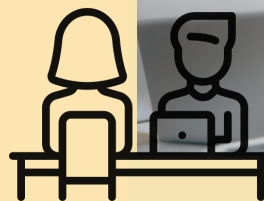
Follow these top tips to make a great first impression remotely!

-  Find somewhere in your house which is well lit and tidy with an uncluttered background
-  Let your family know when your interview is taking place so they can stay quiet during it
-  Test the technology in advance of your interview to make sure it will work on the day

KEEPING YOU WORK READY:
JOIN **LinkedIn**

With 90% of recruiters regularly using LinkedIn to headhunt potential applicants, it has never been more important to have a professional online presence. Now is a fantastic opportunity for Year 12 and 13 students to create a LinkedIn profile, here's why...

-  LinkedIn allows you to research potential employers and apply for jobs
-  Your easy-to-create profile can supplement your CV



VIRTUAL EXPERIENCES

The wealth of virtual open days and work experience opportunities that have sprung up over the last few weeks mean that there is no need to put your future on hold during lockdown! Check out our selection...



Register for the June virtual open days at Bracknell and Wokingham, Reading, City of Oxford, and Banbury and Bicester Colleges
<https://www.activatelearning.ac.uk/events>



Visit Norland College's virtual open event for presentations, Q&As, and campus tours
<https://info.norland.ac.uk/norland-virtual-open-event>



Gain virtual work experience in medicine with Brighton and Sussex Medical School
<https://bsmsoutreach.thinkific.com/courses/VWE>

CURRENT OPPORTUNITIES



Search for apprenticeships with the largest provider in Berkshire, Oxfordshire, Buckinghamshire, and Surrey <https://activateapprenticeships.co.uk/become-an-apprentice/apprenticeship-vacancies/>
Use the Apprenticeship Support and Knowledge Company's (ASK) 'Vacancy Snapshot' tool to discover opportunities in a wide range of industries <https://amazingapprenticeships.com/vacancies/>

